

Module Assignment 3a

Overview

Students will compose complete proposals

Learning Objectives Met

Upon successful completion of this module, students should be able to

- identify and utilize appropriate audience and purpose considerations when composing (CO4),
- identify and utilize strategies for persuasive writing (CO1),
- compose documents that exhibit clear and concise writing (CO2), and
- compose complete recommendation reports (CO3).

Assignment Details

For this assignment, you should write a short proposal that proposes the addition of a new class that should be added to your department's course inventory. To decide the type of class that you're proposing, you should look at your department's current course inventory and decide what gaps you see in the education your department is offering. If you had total and complete control over your education, what would you add to supplement that education?

Since this type of proposal is a little nontraditional compared to other proposals, I'll help a bit by giving you the sections you should include:

- Cover Page (Date, Author, Title, Summary)
- Introduction
- Purpose (What gap in education should the new course solve?)
- Proposed Study (What topics will the course cover? How do these topics fill the gap in education?)
- Qualifications (What experience do you have that qualifies you to propose this course?)
- References (Even if you didn't explicitly cite a source, if you utilized one to reach any conclusions, it should still be in the "references" section.)
- Appendix (The only required document in the appendix is a sample syllabus for your proposed course. You're welcome to include any other documents you think would be appropriate)

Full technical requirements:

- Certain sections of the proposal should total around 1500 words (The summary, introduction, purpose, proposed study, and qualifications)
- The proposal should include all specified sections
- The proposal should be attuned to a specific purpose and audience
- The proposal should utilize standard English grammar and usage
- The proposal should be appropriately persuasive
- The proposal should be appropriately clear and concise